



CENTRE APPROVED POLICY

LONDON CENTRE OF DIGITAL MARKETING(LCDM)

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www.lcdm.org.uk

Centre Approved policy

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This Guide is intended to be a reference tool for LCDM-approved and/or prospective Centres. It sets out what is required of the Centre to deliver our qualifications. It also contains information specific to managing and delivering the qualification(s) including specific quality assurance requirements. It is intended for tutors, assessors, internal quality assurers and administrative staff within Centres and should be read in conjunction with the Qualification Specifications for the qualifications a Centre intends to offer.

Policy:

- [Appeals and Complaints Policy](#)
- [Assignment and Testing Policy](#)
- [Billing and Payments Policy](#)
- [Blended and Remote Learning Policy](#)
- [Branding Usage Policy and Guidelines](#)
- [Centre Penalty and Sanctions Policy](#)
- [Centre Quality Assurance Policy](#)
- [Child and Adult Safeguarding Policy](#)
- [Conflict of Interest Policy](#)
- [Equality, Diversity and Inclusion \(EDI\) Policy](#)
- [Extenuating Circumstances Policy](#)
- [Guidelines for Centre Assessment Standards Scrutiny \(CASS\)](#)
- [Inquiry Policy and Guidelines](#)
- [LCDM Endorsement Policy and Guidelines](#)
- [Learner Enrollment and Certification Policy](#)
- [Misconduct and Malpractice Policy](#)
- [Misconduct Reporting Policy](#)
- [Ofqual Incident Reporting Policy](#)
- [Prior Learning Acknowledgment Policy](#)

- [Quality Control and Management Policy](#)
- [Quality Control for Regulated Qualifications Policy and Guidelines \(Approved Educational Course Model and Policy\)](#)
- [Removal of Qualifications policy](#)
- [Removal of the Centre Approval Procedure and Policy](#)
- [Risk Analysis and Mitigation Policy](#)